



AGENDA
ITEM # 6a

Office of PUBLIC WORKS
PHILIP SISSICK, CLT
psissick@easthamptonct.org

Date: 8/24/15

Subject: Capital Equipment-Trackless Municipal Tractor

Department: Public Works

Background

The Public Works Department of the Town of East Hampton, collaboratively reviewed specifications for and operated a new Trackless Municipal Tractor in an effort to discover the best value purchase for the Town of East Hampton. The value decision was based on operability, service ability, price and compatibility with attachments and components that the Town possesses. Based on the evaluation a Trackless MT-6 Tractor was selected. In an effort to receive the lowest possible price for the equipment, it was discovered that purchase through the Massachusetts State Bid program would allow the Town the lowest price point.

Recommended Motion

Resolved that the Town Council authorize the purchase of a new Trackless MT-6 Tractor and related accoutrements in the amount of \$176,466.00 as competitively bid and specified in Commonwealth of Massachusetts, State Contract FAC88 from C.N. Wood Co of Connecticut LLC., North Haven CT..

Alternate action

Do not purchase

Fiscal Impact

The Fiscal impact to the Town is \$176,466.00; \$140,000.00 from capital, \$21,000.00 from lease payments transfer, \$7156.00 from capital sidewalk repairs and \$8000.00 from Public Works operating budget. The original request to outfit the Tractor per the Capital Request was \$180,000.00.

Drop in Location:
One Public Works Drive
East Hampton, CT 06424

Tom Fiore

From: Fernandez, Betty (OSD) <betty.fernandez@state.ma.us>
Sent: Monday, November 17, 2014 2:56 PM
To: Tom Fiore
Subject: CONTRACT AWARD NOTIFICATION - Lawns & Grounds Equipment, Parts & Services FAC88
Attachments: consig.doc; FAC88Standard-contract-frm.doc
Importance: High

Good Afternoon,

Congratulations, the Commonwealth of Massachusetts, through the Operational Services Division (OSD) and the Lawns & Grounds Equipment Strategic Sourcing Services Team (SSST) is pleased to inform you that an award has been made to your company to provide Lawns & Grounds Equipment, Parts and Services FAC88 statewide contract. The contract duration for the Lawns & Grounds Equipment, Parts & Services FAC88 statewide contract is from December 1, 2014 through November 30, 2016 with options to renew through November 30, 2020.

Attached above are the required forms that **MUST** be completed and signed for the statewide contract for **Lawns & Grounds Equipment, Parts & Services FAC88**. Please read all information and instructions below carefully to ensure that all required contract forms are completed, signed and returned properly.

Forms attached above must be completed, signed and returned:

- *Contractor's Authorized Signatory Listing Form* - please complete and sign – please mail in original
- Commonwealth Standard Contract Form – Complete and sign only the yellow highlighted section and return via E-mail Page 1 only of the contract form to confirm acceptance of the statewide contract and please forward an original copy in the mail to the address below.

PLEASE NOTE: An original copy and signature is required please mail (if possible overnight mail) back all required information above to: The Operational Services Division, 1 Ashburton Place, Room 1017, Boston, MA 02108, Attn: Betty Fernandez, SSSL

This information **MUST** be returned immediately and no later than **Monday, November 24, 2014** if you have any questions please feel free to contact me.

If you have any questions please feel free to contact me.

Thanks and have a great day!

Betty Fernandez

Betty Fernandez | *Strategic Sourcing Services Lead (SSSL)* | Operational Services Division | ☎ 617-720-3133 | 📠 617-727-4527
|✉ Betty.Fernandez@state.ma.us |

MA STATE CONTRACT FAC88
 SELL PRICES: DEC 1, 2014 - NOV 30, 2016

MT-6 BASE MACHINE W/ WINTER TIRES - TIER III ENGINE
 RADIAL TIRES/RIMS
 REAR WASHER/WIPER
 INTERMITTENT FRONT WIPER
 REAR LICENSE PLATE BRACKET W/ LIGHT
 BATTERY DISCONNECT SWITCH
 OIL PRESSURE GAUGE
 MODIFIED AXLES
 AIR RIDE SEAT
 BACK UP ALARM
 POWER OUTLET - 12 VOLT
 OUTSIDE MIRRORS

SELL - MT 6 BASE MACHINE	\$406,900
AC	\$4,765
EXTRA PUMP	\$3,685
TOTAL	\$115,340

OPTIONS:

SELL

AIR CONDITIONER - ROOF MOUNT	\$4,755
EXTRA PUMP AND VALVE - REQ'D FOR SOME ATTACHS	\$3,685
LOCKING DIFFERENTIALS	\$3,540
REAR THREE POINT HITCH KIT	\$3,300
REAR 540RPM PTO - MUST FACTORY INSTALL	\$5,240
DEEP REDUCTION GEAR BOX - MUST FACTORY INSTALL	\$7,565
FORWARD/REVERSE ROCKER SWITCH	\$655
REVERSING FAN	\$2,620
DUAL WINTER TIRES & WHEELS	\$4,560
RADIAL TIRE - EACH	\$130
RADIAL RIM - EACH	\$276
SUMMER TIRE - EACH	\$345
SUMMER RIM - EACH	\$205
61" SNOW BLOWER W/ SIDEWALK CHUTE	\$9,120
60" SNOW BLOWER W/ SIDEWALK CHUTE	\$9,255
70" SNOW BLOWER W/ SIDEWALK CHUTE	\$9,460
80" SNOW BLOWER W/ SIDEWALK CHUTE	\$11,010
RIBBON BLOWER - 51"	\$14,065
RIBBON BLOWER - 60"	\$15,035
RIBBON BLOWER - 75"	\$22,310
TRUCK CHUTE	\$1,465
TELESCOPIC TRUCK CHUTE - MT6 ONLY	\$3,980
REAR HYD. SANDER - SINGLE AUGER	\$6,260
REAR HYD. SANDER - TRIPLE AUGER	\$7,370
FRONT SANDER/PLOW	\$9,340
V PLOW - COMPLETE	\$4,710
5' HINGED PLOW - COMPLETE	\$6,015
6' TRIP EDGE PLOW & ATTACHING KIT	\$5,795
6' ANGLE PLOW & ATTACHING KIT	\$4,800
6' ANGLE PLOW & ATTACHING KIT	\$4,945
7' ANGLE PLOW & ATTACHING KIT	\$5,625
8' ANGLE PLOW & ATTACHING KIT	\$5,870
BOOM FLAIL MOWER - REQ'S DUAL TIRES & REVERSING FAN	\$27,935
74" HD FRONT FLAIL MOWER - REQ'S REVERSING FAN	\$9,410
72" ROTARY MOWER - REQ'S REVERSING FAN	\$5,110
120" ROTARY MOWER - REQ'S EXTRA PUMP & REVERSING FAN	\$15,810
168" ROTARY MOWER - REQ'S EXTRA PUMP & REVERSING FAN	\$18,235
6' SICKLE BAR MOWER	
UNDER GUARDRAIL MOWER	
60"x32" ANGLE BROOM SWEEPER	\$6,885
72"x32" ANGLE BROOM SWEEPER	\$7,275
84"x32" ANGLE BROOM SWEEPER	\$7,665
96"x32" ANGLE BROOM SWEEPER	\$8,465
SPRAY BAR KIT FOR ABOVE BROOMS	\$225
48" PICKUP SWEEPER	\$7,710
SPRAY BAR KIT FOR PICKUP SWEEPER	\$145
WATER TANK AND PUMP KIT - ALL SWEEPERS	\$3,565
COLD PLANER - REQ'S DEEP REDUCT & EXTRA PUMP KIT	\$22,720
RANJO DRUM COLD PLANER - REQ'S DEEP REDUCT & EXTRA PUMP	\$27,780
INFRARED ASPHALT HEATER - REQUIRES GENERATOR	\$16,805
GENERATOR W/ SECURITY FENCE - FOR INFRARED HEATER	\$13,675
LEAF LOADER - REQ'S EXTRA PUMP/ DUALS - REAR & SINGLES - FRONT	\$38,560
FRONT END LOADER W/ 48" OR 72" BKT - REQ'S DUAL TIRES	\$9,990
AERATOR	\$10,860

CAPITAL
 140K
 CLEANING 6 OF MIDDLE SCHOOL
 BK
 LEASE PAYMENTS
 ?
 SIDEWALK REPAIRS

* 115,340

* 7565
 * 655

* 14,065

* 1,455

* 6,015

* 6,885

\$ 153,746

22,720

ENVIRONMENTAL MAINTENANCE EQUIPMENT

August 20, 2015

Town Of East Hampton
D.P.W.
East Hampton, CT

We are pleased to quote you on the following:

ONE - USED TRACKLESS Single Agitator Drop Spreader complete.

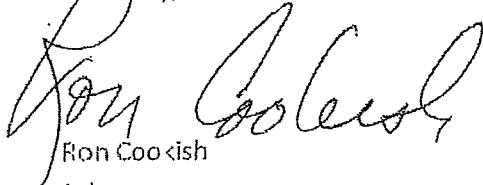
F.O.B.: East Hampton, CT:\$ 1,100.00

OPTIONAL ITEMS FOR NEW MT6 TRACTOR:

- 1.) Option# 15 - Second rear back up light: ADD: No Charge
- 2.) Option# 17 - LED Tail and signal lights: ADD: \$ 347.00
- 3.) Option# 18 - Head light / signal / marker light guards: ADD: \$ 319.00

Please contact us if there are any questions regarding this quote.

Sincerely,



Ron Cookish

Sales

Cell: (203) 823-3404

Mailing Address:

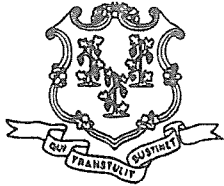
25a Bernhard Road • North Haven, CT 06473
Office: (203) 848-6735 • Fax: (203) 848-6734

**RESOLUTION TO ACCEPT THE DONATION REAL PROPERTY KNOWN AS UNIT 7
O'NEILL COVE LANE:**

WHEREAS, O'Neill Camp, Inc. has offered to donate real property known as Unit 7, O'Neill Cove Lane to the Town of East Hampton; and

WHEREAS, the Town of East Hampton is desirous of accepting said property as beneficial for Town purposes.

NOW THEREFORE, BE IT RESOLVED that said conveyance of Unit 7, O'Neill Cove Lane is hereby accepted by the Town of East Hampton and the Town Council expresses its gratitude to Camp O'Neill, Inc. for its donation of this property.



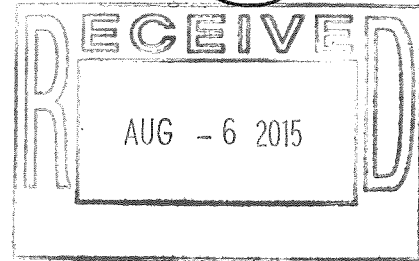
STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546

Phone:

August 7, 2015

AGENDA
ITEM # 8a



Mr. Michael Maniscalco
Town Manager
Town of East Hampton
20 East High Street
East Hampton, Connecticut 06424

Dear Mr. Maniscalco:

Subject: **Project Authorization Letter**

Christopher Brook Culvert Replacement - North Main Street
Town of East Hampton
State Project No. 41-115
Federal Project No. 1041 (109)
Master Agreement No. 07.11-03(13)
CORE ID No. 15DOT0291AA

On June 30, 2015, the State of Connecticut, Department of Transportation (DOT) and the Town of East Hampton (Municipality) entered into the Master Municipal Agreement for Construction Projects (Master Agreement) noted above. This Project Authorization Letter (PAL) is issued pursuant to the Master Agreement. The capitalized terms used in this PAL are the same as those used in the Master Agreement.

The Municipality is responsible for the Administration of the Construction Project.

The Construction Project is to replace the existing deteriorated triple 24" metal culvert pipes with twin 6' x 2.5' box culverts to convey Christopher Brook under North Main Street. The project also includes reconstruction of the roadway approaches, drainage improvements and the installation of sidewalks and guiderail.

Funding for the Construction Project is provided under the "Urban Component" of the Federal Surface Transportation Program with funding ratios of eighty percent (80%) Federal, ten percent (10%) State and ten percent (10%) Municipal. Payment will be on a reimbursement basis. The maximum reimbursement to the Municipality under this PAL is Five Hundred Ninety-six Thousand Five Hundred Seventy-four Dollars and No Cents (\$596,574.00). In addition, any reimbursement for actual expenditures will be in accordance with the terms of the Master Agreement. Costs contained in this PAL shall not be exceeded without first obtaining written permission from the DOT. Enclosed is an estimated engineering cost break down for construction project activities. A Demand Deposit in the amount of Six Thousand One Hundred

Eighty Dollars and No Cents (\$6,180.00) is due to the DOT. The Municipality will receive an invoice for the Demand Deposit from the DOT's Revenue Accounting unit once the Written Acknowledgement of the PAL is received by the DOT.

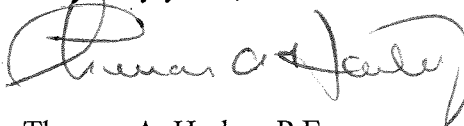
This Construction Project has been assigned a Disadvantaged Business Enterprise (DBE) goal of five percent (5%). A DBE goal is not applicable for consultant inspection activities. The Municipality shall comply with the requirements pertaining to the goal, as stipulated in the Master Agreement.

The issuance of the PAL itself is not an authorization for the Municipality to begin performing work with respect to the Construction Project. The Municipality may advance or begin work on the Construction Project only after it has received an Authorization to Award Notice from the DOT.

Please indicate your concurrence with the PAL by signing below on or before August 30, 2015 and returning a copy to the Project Manager listed below at the letterhead address. Submission of the Written Acknowledgement of the PAL by facsimile or electronic transmission is acceptable. The Master Agreement and the PAL will be incorporated into one another in their entirety and contain the legal and binding obligations of the Municipality with respect to the Construction Project.

If you have any questions, please contact the Project Manager, Mr. William Grant, at (860) 594-3229.

Very truly yours,



Thomas A. Harley, P.E.
Bureau Chief
Bureau of Engineering and Construction

Enclosure

Concurred by _____
Mr. Michael Maniscalco
Town Manager

Date _____

PAL ATTACHMENT
STATE PROJECT NO. 41-115
FEDERAL PROJECT NO. 1041(109)
ESTIMATED CONSTRUCTION COSTS

PARTICIPATING
(80% Federal / 10% State / 10% Municipal)

A. Contract Items and Contingencies	\$	662,860
B. Incidentals to Construction-Municipal Services – Construction Inspection	\$	0
C. Incidentals to Construction-Municipal-Design Services During Construction	\$	0
D. Total Municipal Cost - (A+B+C)	\$	662,860
E. Incidentals to Construction - DOT Materials Testing	\$	18,000
F. Incidentals to Construction - DOT Administrative Oversight	\$	41,300
G. Incidentals to Construction - DOT Audits	\$	2,500
H. Total Incidentals to Construction - DOT - (E+F+G)	\$	61,800
I. Total Construction Cost – Participating - (D+H)	\$	724,660
J. Federal Proportionate Share of the Total Construction Cost - (80% of I)	\$	579,728
K. State Proportionate Share of the Total Construction Cost - (10% of I)	\$	72,466
L. Municipal Proportionate Share of the Total Construction Cost - (10% of I)	\$	72,466
M. Maximum Amount of Reimbursement to the Municipality - (90% of D)	\$	596,574
N. Demand Deposit Required from the Municipality - (10% of H)	\$	6,180

CONSTRUCTION COST ESTIMATE

ITEM NO.	CONSTRUCTION ITEM	QTY	PAY UNIT	UNIT COST	COST
0201001	CLEARING AND GRUBBING	1	LS	\$10,600.00	\$10,600
0201022 A	TEMPORARY STOCKADE FENCE	70	LF	\$25.00	\$1,750
0201023 A	REMOVE & REINSTALL BOAT RACK	1	LS	\$3,000.00	\$3,000
0202000	EARTH EXCAVATION	300	CY	\$25.00	\$7,500
0202100	ROCK EXCAVATION	30	CY	\$100.00	\$3,000
0202216 A	EXCAVATION AND RE-USE OF EXISTING CHANNEL BOTTOM MATERIAL	23	CY	\$46.00	\$1,058
0202522	REMOVAL OF BITUMINOUS TYPE PAVEMENT	70	SY	\$15.00	\$1,050
0202529	CUT BITUMINOUS CONCRETE PAVEMENT	175	LF	\$3.00	\$525
0203202	STRUCTURE EXCAVATION - EARTH (EXCLUDING COFFERDAM & DEWATERING)	475	CY	\$30.00	\$14,250
0203304	STRUCTURE EXCAVATION - ROCK (EXCLUDING COFFERDAM & DEWATERING)	25	CY	\$100.00	\$2,500
0204001 A	COFFERDAM & DEWATERING	165	L.F.	\$200.00	\$33,000
0204151 A	HANDLING WATER	1	LS	\$20,000.00	\$20,000
0209001	FORMATION OF SUBGRADE	545	SY	\$2.00	\$1,090
0212000	SUBBASE	152	CY	\$45.00	\$6,840
0213001	GRANULAR FILL	14	CY	\$65.00	\$910
0216000	PERVIOUS STRUCTURE BACKFILL	60	CY	\$61.33	\$3,680
0219001	SEDIMENTATION CONTROL SYSTEM	174	LF	\$5.00	\$870
0219011 A	SEDIMENTATION CONTROL SYSTEM AT CATCH BASIN	4	EA.	\$150.00	\$600
0304002	PROCESSED AGGREGATE BASE	90	CY	\$45.00	\$4,050
0406303	SAWING AND SEALING JOINTS	53	LF	\$26.30	\$1,394
0406171	HMA S0.5	65	TON	\$100.00	\$6,500
0406172	HMA S0.375	65	TON	\$110.00	\$7,150
0406173	HMA S0.25	15	TON	\$75.60	\$1,134
0406236	MATERIAL FOR TACK COAT	53	GAL.	\$10.00	\$530
0503018 A	MAINTAINING PEDESTRIAN TRAFFIC	1	LS	\$53,000.00	\$53,000
0503866 A	REMOVAL OF EXISTING CULVERT (SITE NO. 1)	1	LS	\$3,000.00	\$3,000
0507701 A	RESET TYPE "C" CATCH BASIN	2	EA.	\$850.00	\$1,700
0507754 A	RESET TYPE "C" CATCH BASIN DOUBLE GRATE TYPE II	2	EA.	\$5,500.00	\$11,000
0601000	CLASS "A" CONCRETE	60	CY	\$800.00	\$48,000
0601081 A	6' X 2.5' BOX CULVERT	74	L.F.	\$500.00	\$37,000
0601201	CLASS "F" CONCRETE	10	CY	\$1,402.00	\$14,020
0601502	1/2" PREFORMED EXPANSION JOINT FILLER FOR BRIDGES	60	SF	\$5.00	\$300
0602000	DEFORMED STEEL BARS	4800	LB	\$2.00	\$9,600
0602006	DEFORMED STEEL BARS - EPOXY COATED	1900	LB	\$2.38	\$4,525
0605003 A	MASONRY FACING	200	SF	\$55.00	\$11,000
0651422 A	12" HDPE PIPE	8	LF	\$55.00	\$440
0651430 A	24" HDPE PIPE	25	LF	\$75.00	\$1,875
0652000 A	12" HDPE CULVERT END	1	EA.	\$500.00	\$500
0652003 A	24" HDPE CULVERT END	1	EA.	\$700.00	\$700
0703012	MODIFIED RIPRAP	28	CY	\$90.00	\$2,520
0707001	MEMBRANE WATERPROOFING (WOVEN GLASS FABRIC)	70	SY	\$40.00	\$2,800
0708001	DAMP PROOFING	40	SY	\$15.00	\$600
0728008 A	3/8" CRUSHED STONE	340	C.Y.	\$55.00	\$18,700
0811001	CONCRETE CURBING	60	LF	\$28.00	\$1,680
0815001	BITUMINOUS CONCRETE LIP CURBING	50	LF	\$5.50	\$275
0822001	TEMPORARY PRECAST CONCRETE BARRIER CURB	190	LF	\$42.00	\$7,980
0822002	RELOCATE TEMPORARY PRECAST CONCRETE BARRIER CURB	140	LF	\$15.00	\$2,100
0904051 A	3 TUBE CURB MOUNTED BRIDGE RAIL	32	LF	\$250.00	\$8,000
0910173	R-B 350 BRIDGE ATTACHMENT - VERTICAL SHAPED PARAPET	4	EA.	\$2,800.00	\$11,200
0911923	R-B END ANCHORAGE TYPE I	1	EA.	\$1,300.00	\$1,300
0911924	R-B END ANCHORAGE TYPE II	3	EA.	\$1,250.00	\$3,750
0921001 A	CONCRETE SIDEWALK	900	SF	\$24.00	\$21,600
0922501	BITUMINOUS CONCRETE DRIVEWAY	9	SY	\$50.00	\$450
0924004 A	CONCRETE DRIVEWAY RAMP	7	SY	\$500.00	\$3,500
0939001	SWEEPING FOR DUST CONTROL	200	HR	\$55.00	\$11,000
0943001	WATER FOR DUST CONTROL	50	M.GAL.	\$3.00	\$150
0944000	FURNISHING & PLACING TOPSOIL	270	SY	\$7.00	\$1,890
0949481	SPIRAEA JAPONICA 'DOUBLE PLAY GOLD' - DOUBLE PLAY GOLD SPIRAEA 5 GAL. CG	4	EA.	\$50.00	\$200
0949820	ACER PLATANOIDES 'CRIMSON KING' - CRIMSON KING NORWAY MAPLE 3 1/2"-4" CAL. B.B.	1	EA.	\$800.00	\$800
0950019 A	TURF ESTABLISHMENT - LAWN	270	SY	\$3.00	\$810
0969060 A	CONSTRUCTION FIELD OFFICE, SMALL	9	MO.	\$1,800.00	\$16,200
0970006 A	TRAFFIC PERSON (MUNICIPAL POLICE OFFICER)	1	EST	\$5,000.00	\$5,000
0971001 A	MAINTENANCE AND PROTECTION OF TRAFFIC	1	LS	\$21,200.00	\$21,200
0974001	REMOVAL OF EXISTING MASONRY	145	CY	\$337.81	\$48,983
0975004	MOBILIZATION AND PROJECT CLOSEOUT	1	LS	\$37,000.00	\$37,000
0976002	BARRICADE WARNING LIGHTS - HIGH INTENSITY	3000	DAY	\$1.00	\$3,000
0979003	CONSTRUCTION BARRICADE TYPE III	2	EA.	\$140.00	\$280
0980001	CONSTRUCTION STAKING	1	LS	\$5,300.00	\$5,300

CONSTRUCTION COST ESTIMATE

ITEM NO.	CONSTRUCTION ITEM	QTY	PAY UNIT	UNIT COST	COST
1205216	TYPE DE-7C DELINEATOR	8	EA.	\$24.00	\$192
1208927	SIGN FACE - SHEET ALUMINUM (TYPE IX REFLECTIVE SHEETING)	27	SF	\$58.00	\$1,566
1208929	SIGN FACE - SHEET ALUMINUM TYPE IV REFLECTIVE SHEETING	40	SF	\$58.00	\$2,320
1209124	HOT APPLIED PAINTED PAVEMENT MARKINGS 4" WHITE	360	LF	\$0.25	\$90
1210102 A	4" YELLOW EPOXY RESIN PAVEMENT MARKINGS	350	LF	\$0.60	\$210
1212001	TEMPORARY PLASTIC PAVEMENT MARKING TAPE - 4" YELLOW	10	LF	\$1.75	\$18
1212002	TEMPORARY PLASTIC PAVEMENT MARKING TAPE - 4" WHITE	240	LF	\$1.75	\$420
1212010	TEMPORARY PLASTIC PAVEMENT MARKING TAPE - 12" WHITE	30	LF	\$5.00	\$150
1220027	CONSTRUCTION SIGNS	80	SF	\$20.00	\$1,600
1301934 A	24" STEEL PIPE SLEEVE	25	LF	\$300.00	\$7,500
1401973 A	CONCRETE ENCASEMENT (SANITARY SEWER)	6	CY	\$175.00	\$1,050
1504010 A	TEMPORARY SUPPORT OF UTILITIES	1	LS	\$3,500.00	\$3,500
1801002	REPAIR OF IMPACT ATTENUATION SYSTEM TYPE A MODULE 700 LB	1	EA.	\$350.00	\$350
1801003	REPAIR OF IMPACT ATTENUATION SYSTEM TYPE A MODULE 1400 LB	4	EA.	\$350.00	\$1,400
1801004	REPAIR OF IMPACT ATTENUATION SYSTEM TYPE A MODULE 2100 LB	2	EA.	\$350.00	\$700
1807012	TEMPORARY IMPACT ATTENUATION SYSTEM TYPE A MODULE 700 LB	4	EA.	\$400.00	\$1,600
1807013	TEMPORARY IMPACT ATTENUATION SYSTEM TYPE A MODULE 1400 LB	16	EA.	\$420.00	\$6,720
1807014	TEMPORARY IMPACT ATTENUATION SYSTEM TYPE A MODULE 2100 LB	8	EA.	\$460.00	\$3,680
1807101	RELOCATION OF TEMPORARY IMPACT ATTENUATION SYSTEM TYPE A	4	EA.	\$400.00	\$1,600
SUBTOTAL:					\$602,574
10% CONSTRUCTION COST CONTINGENCIES:					\$60,257
SUB-TOTAL - CONSTRUCTION COSTS:					\$662,831
BIDDING & CONSTRUCTION MANAGEMENT ENGINEERING FEES:					\$15,000
ESTIMATED INSPECTION FEES					\$175,000
20% REMAINING ENGINEERING & INSPECTION CONTINGENCIES:					\$38,000
SUB-TOTAL - REMAINING ENGINEERING & INSPECTION COSTS:					\$213,000
ENGINEERING DESIGN FEES TO DATE:					\$140,500
TOTAL:					\$1,016,331

Prepared by Anchor Engineering Services Inc.

Sirois, Cathy

From: Maniscalco, Mike
Sent: Monday, August 31, 2015 2:32 PM
To: Cox, Sean; Jylkka, Jeff; Sirois, Cathy
Subject: Fwd: CCM Research Request- Private Duty Police Officer Pay Rates
Attachments: ATT00001.htm; Extra Duty Pay Rates.pdf; ATT00002.htm; Administrative Fees For Special Duty Police.pdf; ATT00003.htm

Attached and below is the response to our research request regarding the cost of private duty in other Towns.

Michael Maniscalco, MPA
 Town Manager
 Town of East Hampton
 20 E. High St
 East Hampton CT 06424

860-267-4468

Begin forwarded message:

From: "ANN SCULLY" <ASCULLY@CCM-CT.ORG>
To: "Maniscalco, Mike" <mmaniscalco@easthamptonct.gov>
Subject: CCM Research Request- Private Duty Police Officer Pay Rates

Good afternoon Michael,

I am writing in response to your request for private duty police officer pay rates. As requested, I surveyed a variety of towns and cities and was able to collect information from the 13 municipalities listed below. Please see the attached PDF titled "Extra Duty Pay Rates" for details. Additionally, please see "Administrative Fees for Special Duty Police" which details the results of a 2014 survey on special duty police administrative fees and includes results from the 17 municipalities listed below. Thanks!

Responses:

1. *Brookfield*
2. *East Haddam*
3. *Essex*
4. *Fairfield*
5. *Hamden*
 - a. *Rates for town jobs are determined by rank of the officer:*
 - i. *Deputy Chief – 75.09/hour*
 - ii. *Captain – 70.79/hour*
 - iii. *Lieutenant – 65.01/hour*
 - iv. *Sergeant – 60.66/hour*
 - v. *Detective – 59.82/hour*
 - vi. *Officer – 55.05/hour*
6. *Hebron*
7. *Ledyard*
8. *Madison*
9. *Middletown*
10. *Norwalk*

11. *Prospect*
12. *Southbury*
13. *Waterbury*

2014 Survey Administrative Fee for Private Duty:

1. *Avon*
2. *Brookfield*
3. *Clinton*
4. *Coventry*
5. *Cromwell*
6. *Derby*
7. *Ellington*
8. *Killingly*
9. *Ledyard*
10. *New Fairfield*
11. *Orange*
12. *Oxford*
13. *Plainfield*
14. *Plainville*
15. *Seymour*
16. *Suffield*
17. *Wolcott*

Best regards,

Ann Scully
Associate Research Analyst
Connecticut Conference of Municipalities
900 Chapel Street, 9th Floor
New Haven, CT 06510-2807
Phone: (203) 498-3059
Fax: (203) 497-2493
ascully@ccm-ct.org

Administrative Fees For Special (Private) Duty Police Officers, 10,000 – 20, 000 Population

Town	Fee
Avon	\$113/hr, total cost, no breakdown between pay and admin. fee
Brookfield	17%
Clinton	15%
Coventry	\$34-admin. Fee, \$25-handling fee, \$10/hr-cruiser
Cromwell	\$37%-admin. Fee, \$10/hr –cruiser
Derby	42%
Ellington	\$65/hr, total cost, no breakdown between pay and admin. fee
Killingly	no admin fee
Ledyard	\$31 w/cruiser, \$16/hr w/out cruiser
New Fairfield	\$71/hr (M-F), \$90/hr (weekend-holiday), total cost, no breakdown between pay and admin. fee
Orange	no admin. fee
Oxford	\$63/hr
Plainfield	\$49/hr, total cost, no breakdown between pay and admin. fee
Plainville	15%
Seymour	\$40
Suffield	\$62 w/out cruiser, \$72 w/cruiser, total cost, no breakdown between pay and admin. fee
Wolcott	18% for schools, 27% for everyone else

Town of Brookfield, CT

100 Pocono Road, Brookfield, CT 06804
ph: (203) 775-7300

Hire an Officer

Brookfield Police officers can be hired to work outside employment for the following situations:

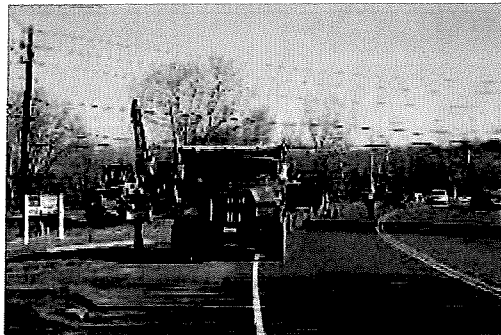
- Traffic Control
- Crowd Control
- Security Patrol

Personnel

- \$58.79 per hour (per Officer) for assignments worked between 7:00 a.m. and 11:00 p.m.
- \$70.96 per hour (per Officer) for assignments worked between 11:00 p.m. and 7:00 a.m. or during any hours of the following Holidays: New Year's Day, Martin Luther King's Birthday, Lincoln's Birthday, President's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Day. (The above rates include a 17% charge above the officer's pay to cover Social Security, Worker's Comp. and administrative fees.)
- Minimum of four (4) hours will be charged for any assignment. Portions of full hours worked in excess of the minimum shall be rounded up to the next full hour, i.e. 5.25 hours shall be billed as 6 hours.
- Requests for "Extra Duty Assignments" should be made to the Records Division #(203) 740-4100 between 7:00 - 2:00 Monday, and Tuesday through Friday, 8:00 - 3:00. Calls outside those hours, or if there is no answer on the Records line, should be made to the main dispatch telephone number, (203) 775-2575.
- Requests should be made as much in advance as possible and it is suggested that the requester call 48 hours prior to the requested date to ascertain if an officer has signed-up for the assignment.
- To cancel an assignment contact the Brookfield Police Department at (203) 775-2575 (at least two (2) hours prior), so notification can be made to the Officer(s) who have signed up for the assignment. Failure to make timely cancellations may require a billing of four hours (4) per Officer.
- All processing for Private Duty Jobs is done through our Records Division.

Police Vehicles

Jobs that require a Police Vehicle will be charged \$22.50 per hour above the Officer rate. Vehicles may not always be available. The use of a police vehicle is billed for actual use time only.





East Haddam Police Department

Resident State Trooper's Office, PO Box K, The River House, East Haddam, Connecticut 06423
Telephone # (860) 873-1226 Fax # (860) 873-5059 Tip-Line (860) 873-5013

July 1, 2014 - June 30, 2015 AGREEMENT FOR HIRING POLICE OFFICER FOR PRIVATE DUTY ASSIGNMENT

I hereby agree to pay the stipulated police private duty rate, as approved by the East Haddam Board of Selectmen:

East Haddam Police Officers are paid \$45.44 per hour for private duty assignments with a minimum call out of four (4) hours (three (3) hours for Board of Education assignments). Additionally, a 15% administration fee and a \$10 per hour charge for the police cruiser will be applied to the total cost for all non-town / BOE related overtime assignments. This brings the total per-hour rate to \$62.26 per hour.

From time to time, there may not be an East Haddam Police Officer available for the private duty assignment. In this case, organizations will be allowed to hire a Trooper. The overtime rate for a State Trooper averages approximately \$125 per hour (four (4) hour minimum). If an East Haddam Officer is not available, organizations will be notified and provided direction for contacting the Connecticut State Police Overtime Office.

For all Jobs that an East Haddam Officer works, a bill will be received from the town within two weeks of the event. All Checks should be made payable to the Town of East Haddam and sent to the First Selectman's Office, Box K, East Haddam, CT 06423.

CANCELLATION NOTICE: Please call (860-873-6019), at least 48 hours in advance of any private duty cancellation. Failure to notify of any cancellation with less than (8) eight hours notice will result in a minimum 4-hour call out charge. A message left on voice mail does not constitute a notification of cancellation.

NAME OF ORGANIZATION: _____

BILLING ADDRESS: _____

CONTACT TELEPHONE NUMBER / EMAIL: _____

TYPE OF ACTIVITY: _____

DATE AND LOCATION OF EVENT: _____

EVENT STARTING TIME: _____ EVENT ENDING TIME: _____

EXPECTED TOTAL ATTENDANCE: _____ NUMBER OF OFFICERS DESIRED: _____

SIGNATURE: _____ Date: _____

Forward this completed form a minimum of 14 days prior to the event. Forms can be mailed, emailed (cmansfield@easthaddam.org) or faxed (860-873-5025). If request is less the 14 days prior to event, please call 860-873-6019 before sending form. Organizations will receive confirmation of request.

Essex Police – Resident Trooper's Office Request and Agreement for Extra Duty Police Services

This form will be completed:

- By all individuals, organizations, corporations or companies requesting extra duty police services.
- In conjunction with any tent or Temporary Liquor Permit Application and submitted at least 30 days prior to the event.
- For any event on Town property with 100 persons or more and submitted at least 30 days prior to the event.
- Any parade on a public street and submitted at least 30 days prior to the event.

The _____ of
Individual, organization, corporation, or company

Billing Address: _____
Number & Street Town/City State Zip Code

Requests the following police services: ☐ Traffic Control ☐ Crowd Control
☐ Community parade services ☐ Security ☐ Other

Type & Name of Event: _____

Location: _____

Date(s) of event: _____ Start time: _____ End time: _____

Anticipated number of people attending: _____ Number of officers Requested: _____

I understand and agree to the following:

1. Extra Duty rate is **\$65.00** per officer per hour. Includes vehicle.
2. Fees will be charged for a minimum of **four hours per officer**.
3. **Four hour minimum** applies for cancellation with less than 24 hour notice. Call **860 767-1054** for all cancellations.
4. **Payment of fees shall be within 15 days of billing.** The Town of Essex shall have the right to recover all costs of collection of any unpaid bill, including reasonable attorney fees.
5. Extra Duty assignments are subject to collective bargaining agreements and the applicant may not request a specific officer.
6. Any Extra Duty assignments not filled by Essex Police may be filled by State Police. **State Police Extra Duty will be charged at prevailing State rate for the specific Trooper assigned.**
7. In accordance with CGS 7-284, the First Selectman, or his representative (Essex Police Administrative Officer), may require additional personnel, the expense of which will be borne by the individual, organization, corporation or company.
8. At the discretion of the First Selectman, fees for community parades conducted by non-profit groups may be waived. Further information may be required of any applicant before approval.

Signature: _____ Date: _____

Printed Name: _____

Address: _____
Number & Street Town/City State Zip Code

Telephone #: () _____ Fax #: () _____

I would like the application response: ☐ faxed; or ☐ mailed to me

Your request has been: ☐ denied ☐ approved

Your request has been modified to require _____ additional officers.

Your request conforms with community parade standards and fees are waived ☐

Approved by _____ Date: _____
First Selectman



FAIRFIELD POLICE

TOWN OF FAIRFIELD, CONNECTICUT 100 REEF ROAD 06824

(<http://fpdct.com/>)

Navigate to...



OUTSIDE JOB SERVICES

Home (<http://fpdct.com>) | Divisions (<http://fpdct.com/divisions/>) | Support Services Bureau (<http://fpdct.com/divisions/supportservices/>) | Outside Job Services

Fairfield Police officers can be hired to work outside employment for the following situations:

- Traffic Control
- Crowd Control
- Security Patrol
- Other appropriate assignments

RATES:

- \$57.00 per hour / per officer (4 hours minimum)
- Additional \$20.00 per hour for a police vehicle.

These rates are set regardless of rank. Persons or companies hiring police officers cannot request certain officers or officers of specific ranks. The Administrative Division and/or Shift Commander will determine the need for a vehicle on a case by case basis. Vehicles may not always be available.

Advanced Requests: Those individuals or companies wanting to make advanced requests to hire an officer should contact (203) 254-4832 for information.

**TOWN OF HAMDEN
EXTRA DUTY RATES
2013-2014**

			TOWN OF HAMDEN EXTRA DUTY RATES				
			2013-2014				
			POLICE		VENDOR	MIN AMNT	MIN TIME
			PER HR		PER HR		
	NON TRAFFIC		\$55.05		\$63.31	\$316.55	5HRS
	TRAFFIC		\$55.05		\$68.81	\$412.86	6HRS
	HOLIDAY						
	TRAFFIC		\$110.10		\$137.63	\$825.78	6HRS
	HOLIDAY						
	NON TRAFFIC		\$110.10		\$126.62	\$633.10	5HRS
	TOWN JOBS		OFFICER'S RATE OF O/T PAY				4HRS
	POLICE VEHICLE				\$25.00		



HEBRON RESIDENT TROOPERS OFFICE

HEBRON POLICE



44 MAIN STREET
HEBRON, CT 06248
860.228.3710 (O)
860.228.0711 (F)

AGREEMENT FOR HIRING POLICE PERSONNEL FOR PRIVATE DUTY

DATE COMPLETED: _____

I hereby agree to the stipulated police private duty rate, as approved by the Town of Hebron Board of Selectmen:

The Hebron Police Officer Private Duty reimbursable rate is currently \$46.11 per hour, with a minimum call out of (4) four hours.

From time to time, there may be no Hebron Police Officers available for the private duty assignment. As an option, organizations may request the private duty assignment be offered to the Resident State Trooper. The private duty rate for the Resident State Trooper is set by the Department of Public Safety and may vary depending upon the Resident Trooper's pay step and longevity. Resident Troopers have a (4) four hour minimum call out for private duty.

☐ By checking this box, I agree to pay the stipulated Resident State Trooper private duty rate of pay in the event no Hebron Police Officer is available. I understand that all private duty assignments are offered to Hebron Police Officers prior to being offered to the Resident State Trooper.

Generally, police officers will be on duty one-half hour prior to the start of the private duty assignment.

CANCELLATION NOTICE: Please notify the Resident State Trooper (228-3710) at least 48 hours in advance of any private duty cancellation. Failure to notify of cancellation with less than (24) twenty-four hours notice will result in a minimum call out charge of four hours. A message left on voice mail does not constitute a notification of cancellation. If the Resident Trooper is not personally notified, then call the Hebron Town Hall (228-5971). You will receive a telephone call back to confirm the cancellation.

All activities scheduled in a school are automatically canceled when school is canceled or closed.

TYPE OF ACTIVITY: _____

DATE AND LOCATION OF EVENT: _____

EVENT STARTING TIME: _____ EVENT ENDING TIME: _____

EXPECTED TOTAL ATTENDANCE: _____ NUMBER OF OFFICERS DESIRED: _____

SIGNATURE OF REQUESTING PERSON: _____

NAME OF ORGANIZATION: _____

BILLING ADDRESS: _____

CONTACT TELEPHONE NUMBER(S): _____

Please make private duty checks payable to the Town of Hebron.



Madison Police Department
9 Campus Drive
Madison, CT 06443
203.245.2721

**Madison Police
 Department**

General
 Information

Chief of Police

Officers / Staff

Crime
 Prevention
 Programs

Crime Tipline

Permits & Forms

Road Closures

Board of Police
 Commissioners

Town of Madison

Hiring Madison Police Officers for Outside/Private Duties

Madison Police Officers can be hired to work outside employment for the following situations:

- Traffic Control
- Crowd Control
- Security Patrol
- Private Parties

Outside Job Rates

\$49.97/hour for minimum of 4 hours

\$83.28/hour for holidays and weekends

Utility Companies/Weekend Rates

\$83.28/hour for holidays and weekends

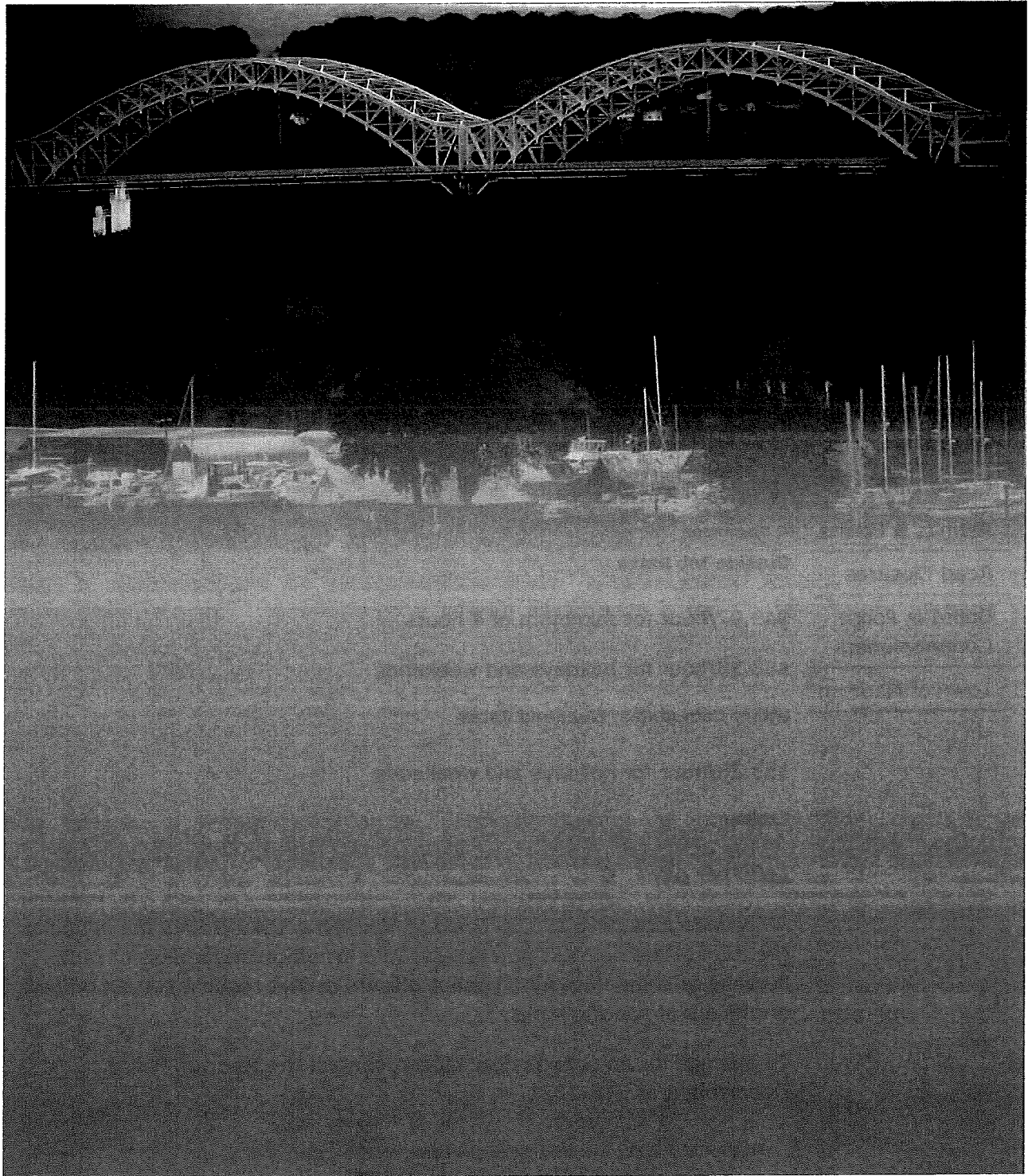
Cruiser

\$100 per day

All outside jobs have a 10% Town of Madison administrative fee added to the total billing hours. There is a set rate for officer regardless of rank. Persons or companies hiring police officers cannot request certain officers or officers of specific ranks.

To arrange for an outside duty officer, contact the Madison Police Department at 245-2721.

Madison Police Department / 9 Campus Drive, Madison, CT 06443
 (203) 245-2721 infopd@madisonct.org
 ©2012 Town of Madison, 8 Campus Drive, Madison, CT 06443



Middletown
CONNECTICUT

[Departments](#) > [G-P](#) > [Police Department](#) > Hire an Officer

Hiring an Officer for a Private Duty Job

How to Hire an Officer

If you call between 8am-3:30pm Monday-Friday
Call the scheduling clerk @ (860) 638-4117

If you call outside of these hours
Call the front desk @ (860) 638-4000

Please call in your request at least 24 hours in advance.

2013 Rates

Non-Profit Rate: \$60 per Hour

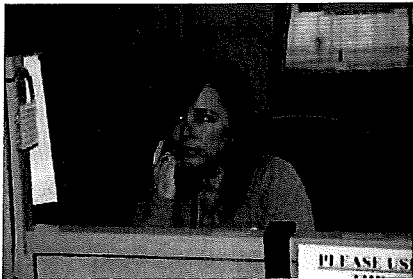
Regular Rate: \$65 per Hour

If a cruiser is needed, there is a \$12.50/hour additional charge

There is a 4 or 8 hour minimum

Questions about your bill

If you have questions about your bill or need a copy of an invoice, please call the scheduling clerk @ (860) 638-4117



Trish Hunt, Scheduling Clerk

[Home](#) > [City Departments](#) > [Police Department](#) > [Divisions](#) > [Administrative Services](#) > Extra Work Office



Extra Work Office

Fees & Information

The Extra Work Office coordinates all requests from citizens and businesses requesting to hire an off-duty police officer for special functions such as:

- Construction sites
- Security assignments
- Traffic and parking duties
- Various other functions

The current rate is \$59.72 per hour (with a four hour minimum) plus a 15% administration fee imposed by the City of Norwalk. If a Supervisor is required the rate is \$61.72 per hour (with a four hour minimum) plus a 15% admin fee. If an officer is hired on a holiday, the rate is \$89.58 per hour plus a 15% admin fee.

To Hire an Officer

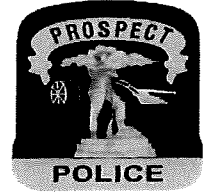
Contact the [Extra Duty Office](#) at (203) 854-3023 to hire an off-duty officer. The division is open Monday through Friday, from 7:30 am - 3:30 pm. Before and after hours, a front desk officer can be contacted at (203) 854-3051 to request or cancel an officer.

Vendor Log In

Customers that have an account can check the status of their jobs and invoices by [clicking here](#).



Prospect Police Officers



Lieutenant Nelson Abarzua

Officer Stephan Cameron

Officer Thomas Daponte

Officer Douglas Fairchild

Officer Richard Fiske

Officer Noreo Gabriel

Officer Norman George

Officer Christopher Getz

Officer Andrew Giordino

Officer Arian Gorishti

Officer Mark Jazwinski

Officer John Kennelly

Officer Steven Noreika

Officer Erno Nandori

Officer Orlando Oliveira

Officer David Santoro

Officer John Vegliante

Private Duty

Prospect Police officers can be hired to work private duty for many types of situations. Some include traffic duty, construction, crowd control at special events, security and other appropriate assignments. There is a set rate and the work assignments are scheduled for any length of time needed.

To hire an Officer please contact the Resident Trooper's Office at (203) 758-6150 and speak to Office Manager Lisa Munko or Lt. Abarzua who will make a decision regarding how many officers are needed and other details specific to your function.

Current Private Duty Rates as of July 2012

\$75.00 per hour/ per officer with a cruiser

\$55.00 per hour/ per officer without cruiser

There is a 4 hour minimum and also a minimum of 24 hour notice for cancellation, any time over 4 hours is a minimum of 8 hours. Start and end time required

Records Division

Most police reports can be obtained within 2 weeks from the date of the incident. In certain instances, such as an arrest, availability will be determined by the status of the case in court.

When a report is available it may be picked up from the Records Division of the Connecticut State Police Troop I, Bethany.

Monday-Friday 8:00 AM – 4:00 PM.

The phone number for the Records Division is (203) 393-4228.

Private Duty

Southbury Police officers can be hired to work private duty for many types of situations. Some include traffic duty, construction, crowd control at special events, security and other appropriate assignments. There is a set rate and the work assignments are scheduled for any length of time needed.

To hire an Officer please contact the Records Division (203) 264-5912 and they will make a recommendation regarding how many officers are needed and other details specific to your function.

Current Private Duty Rates as of January 2014

\$70.50 per hour / per officer

- 4 hour minimum
- Start and end time required

Waterbury PAL Police Explorers City Of Waterbury

Login



Waterbury Police Department

[Welcome](#) [Media](#) > [Divisions](#) > [Contact Us](#) > [About Us](#) > [Forms](#)[Divisions](#) > [Administration](#) > [Extra Duty](#)[Search](#)

Officer: Sergeant Pedbereznak
Telephone: (203) 574-6963/6963
Hours: 6:00 AM - 2:00 PM



Like Us



E-Mail



RSS

Extra Duty

Sergeant Pedbereznak, Commanding Officer

Hiring Special Duty Officers

To hire an officer for roadwork or a special event you may contact the Extra Duty and Licensing Division at 203-574-6963 or 203-574-6968. The rate for an officer based on our required four (4) hour minimum is \$223.76.



Admin. Divisions

- Administrative Captain
- Records
- Blight Task Force
- Property and Evidence
- Quartermasters
- Information Technology
- Victim Services
- WECC
- Parking Authority
- Training

If an officer is needed after normal business hours of the Extra Duty Office please contact the front desk at 203-574-6920. The caller will need to speak to a desk supervisor and be prepared to provide the company name, contact person, billing address, phone number and pertinent information regarding the requested assignment.

In the event a company needs to cancel a scheduled assignment, they would need to contact either the Extra Duty Office (during normal business hours) or the front desk (after normal business hours) at least four hours prior to the start of the job.

When any construction work causes traffic/pedestrian interruption or places immediate danger to the public, the company may be required to hire a uniformed Waterbury Police Officer at the discretion of the Chief of Police or his designee.

Licenses and Permits

The Extra Duty and Licensing Office issues and maintains the following permits:

- Pawn License
- Second Hand License
- Precious Metal License
- Huckster Permits
- Vendor Permits

Vendor/Huckster Permits:

Licenses are required by all vendors within the City of Waterbury. Certain areas of the city such as city owned property, parks, city streets and sidewalks are off limits to all vendors. To apply for a Vendor/Huckster permit you must complete the following procedure:

1. Each vendor must have a Connecticut Sales Tax Identification Number
2. The desired location must be commercially zoned and the applicant shall get written permission from the property owner.
3. Vendor Licenses is ONLY valid for location listed on permit.
4. Applicant must present valid photo identification.
5. The fee for a vendor permit in the City of Waterbury is \$575.00 per year and is valid for one year from date of issue. Fees schedule shall be kept in the Extra Duty and Licensing office and are subject to change.
6. All permit applications are subject to the approval by the Chief of Police.
7. Any violations of the terms listed on the permit could be cause for revocation.

Huckster Permit

Huckster Permits are required for all parties wishing to sell any food related items within the City of Waterbury. To apply for a Huckster permit you must complete the following procedure.

1. Each vendor must have a Connecticut Sales Tax Identification.
2. The desired location must be commercially zoned and the applicant shall get written permission from the property owner.
3. Huckster licenses is ONLY valid for location listed on permit.
4. Applicant must present valid photo identification.
5. The applicant must have his equipment (i.e. wagon, cart, cooker, vehicle) inspected by the Waterbury Health Department. A food service permit must be issued by the Waterbury Health Department and a copy must be submitted at the time of the application.
6. The fee for vendor permit in the City of Waterbury is \$287.50 per year and is valid for one year from date of issue. Fees schedule shall be kept in the Extra Duty and Licensing office and are subject to change.
7. All permits are subject to approval by the Chief of Police.
8. Any violations of the terms listed on the permit could be cause for revocation.

For additional questions regarding the requirements/fees for the above listed permits or licenses please contact 203-574-6963.

All permits and license applications are subject to approval by the Chief of Police

Ledyard

ARTICLE 18 - PRIVATE DUTY

- 18.1 Employees working on extra duty or special duty assignments shall be paid in accordance with the following minimum and hourly rates for the duration of this Agreement:
- a. Employees will be paid for a minimum of four (4) hours at the rate of Top Sergeants time and one half (1/2) hourly rate, plus 1%. Employees working more than four (4) hours will be paid the same hourly rate of pay.
 - b. Employees who work road construction will be paid a minimum of four (4) hours at the rate of Top Sergeants time and one half (1/2) hourly rate, plus 5%.

Employees working more than four (4) hours will be paid a minimum additional four (4) hours at the same hourly rate of pay. Employees working more than eight (8) hours will be paid in minimum one (1) hour increments at the same hourly rate of pay.
 - c. Employees who are scheduled to work road construction and have been cancelled with less than 24 hour notice will be paid the minimum of four (4) hours at the road construction rate of pay.
- 18.2 When the work assignment is related to construction work, any hours worked on a Contractual Holiday or Sunday shall be paid at two (2) times the construction rate of pay with a minimum of four (4) hours.
- 18.3 Should an extra duty assignment lack manpower for proper coverage, except for an emergency, an already assigned road patrolman shall not be ordered to fill the extra duty assignment.
- 18.4 Except for an emergency situation, no member of the Ledyard Police Department may be forced or ordered to work road construction, unless by mutual agreement.

APPENDIX "A" WAGE SCHEDULE

Pay Grade	7/1/14	7/1/14	7/1/15	7/1/16
	new steps	2.5%	2.5%	2.5%
Step 1	24.64	25.26	25.89	26.53
Step 2	25.02	25.65	26.29	26.94
Step 3	26.82	27.49	28.18	28.88
Step 4	27.67	28.36	29.07	29.80
Step 5	28.47	29.18	29.91	30.66
Step 6	29.17	29.90	30.65	31.41
Step 7	29.72	30.46	31.22	32.01
Step 8 (OFC)	30.00	30.75	31.52	32.31
Step 9 (yr 13)	30.30	31.06	31.83	32.63
Step 10 (yr 18)	30.60	31.37	32.15	32.96
Step 11 (yr 23)	30.91	31.68	32.47	33.29
SGT 1	31.53	32.32	33.61	34.95
SGT 2 (yr 4)	31.84	32.64	33.94	35.30
SGT 3 (yr 7)	32.16	32.96	34.28	35.65
LT 1	34.68	35.55	36.97	38.45
LT 2 (yr 4)	35.03	35.90	37.34	38.83
LT 3 (yr 7)	35.38	36.26	37.71	39.22



Schedule of Equipment Rates

The rates on this Schedule of Equipment Rates are for applicant-owned equipment in good mechanical condition, complete with all required attachments. Each rate covers all costs eligible under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. § 5121, et seq., for ownership and operation of equipment, including depreciation, overhead, all maintenance, field repairs, fuel, lubricants, tires, OSHA equipment and other costs incidental to operation. Standby equipment costs are not eligible.

Equipment must be in actual operation performing eligible work in order for reimbursement to be eligible. LABOR COSTS OF OPERATOR ARE NOT INCLUDED in the rates and should be approved separately from equipment costs.

Information regarding the use of the Schedule is contained in 44 CFR § 206.228 *Allowable Costs*. Rates for equipment not listed will be furnished by FEMA upon request. Any appeals shall be in accordance with 44 CFR § 206.206 *Appeals*.

FEMA Code ID	Equipment Description	Specifications	Size	HP	Notes	Unit	2015 Rates
Cost Code	Equipment	Specifications	Capacity or Size	HP	Notes	Unit	2015 Rates
8010	Air Compressor	Air Delivery	41 CFM	to 10	Hoses included.	hour	\$1.25
8011	Air Compressor	Air Delivery	103 CFM	to 30	Hoses included.	hour	\$9.00
8012	Air Compressor	Air Delivery	130 CFM	to 50	Hoses included.	hour	\$11.25
8013	Air Compressor	Air Delivery	175 CFM	to 90	Hoses included.	hour	\$24.00
8014	Air Compressor	Air Delivery	400 CFM	to 145	Hoses included.	hour	\$34.00
8015	Air Compressor	Air Delivery	575 CFM	to 230	Hoses included.	hour	\$57.00
8016	Air Compressor	Air Delivery	1,100 CFM	to 355	Hoses included.	hour	\$58.50
8017	Air Compressor	Air Delivery	1,600 CFM	to 500	Hoses included.	hour	\$98.00
8040	Ambulance			to 150		hour	\$32.75
8041	Ambulance			to 210		hour	\$41.50

8055	Board, Arrow			to 8	Trailer Mounted.	hour	\$3.50
8056	Board, FEMA Message			to 5	Trailer Mounted.	hour	\$8.75
8060	Auger, Portable	Hole Diameter	16 In	to 6		hour	\$1.50
8061	Auger, Portable	Hole Diameter	18 In	to 13		hour	\$3.75
8062	Auger, Tractor Mntd	Max. Auger Diameter	36 In	to 13	Includes digger, boom and mounting hardware. Add this rate to tractor rate for total auger and tractor rate.	hour	\$1.45
8063	Auger, Truck Mntd	Max. Auger Size	24 In	to 100	Includes digger, boom and mounting hardware. Add this rate to tractor rate for total auger and tractor rate.	hour	\$34.25
8064	Hydraulic Post Driver					hour	\$29.90
8065	Auger	Horizontal Directional Boring Machine	250 X 100			hour	\$136.50
8066	Auger	Horizontal Directional Boring Machine	50 X 100			hour	\$108.75
8067	Auger, Directional Boring Machine					hour	\$31.00
8070	Automobile			to 130	Transporting people.	mile	\$0.56
8071	Automobile			to 130	Transporting cargo.	hour	\$14.00
8072	Automobile, Police			to 250	Patrolling.	mile	\$0.65
8073	Automobile, Police			to 250	Stationary with engine running.	hour	\$19.75
8075	Motorcycle, Police					mile	\$0.60
8077	Automobile - Ford Expedition	Fire Command Center				hour	\$25.50
8076		6 or 8 cl		285 to 300		hour	\$21.50

Sirois, Cathy

From: Maniscalco, Mike
Sent: Friday, August 14, 2015 11:07 AM
To: bmoore; kmreich; pvisintainer2; gpaffenbach; ted@tedhintz.com; mphilhower; panderson
Cc: Sirois, Cathy
Subject: FW: Community Wellbeing Survey underway in East Hampton
Attachments: ComIndex15_Flyer_ENG_final (1) (1) (1).pdf; 1504_DataHaven_Funders_JOIN_US_r1 (1) (1) (1).pdf

All,

With the new survey policy in place I was not sure how you would like to handle this one. If you all would like we can bring it to Council for approval.

Best,

Michael Maniscalco, MPA

Town Manager
Town of East Hampton
20 E. High St.
East Hampton CT, 06424

860-267-4468

Please note the change in email to: mmaniscalco@easthamptonct.gov

Follow us on Twitter @EHTown_manager

From: Erica Pandey [mailto:erica.pandey@yale.edu]
Sent: Friday, August 14, 2015 10:42 AM
To: Maniscalco, Mike <mmaniscalco@easthamptonct.gov>
Cc: mary <mary@ctdatahaven.org>; Mark Abraham <info@ctdatahaven.org>
Subject: Community Wellbeing Survey underway in East Hampton

Dear Mr. Maniscalco,

I'm writing to ask for your assistance with a program that is underway with support from over 100 of Connecticut's leading foundations, hospitals, and local and state government partners.

DataHaven — a nonprofit dedicated to improving quality of life in Connecticut by sharing public data — is conducting a high-quality Community Wellbeing Survey of over 16,000 adults statewide (including about 500 in Middlesex county), which will create neighborhood-level data that identifies areas of progress and concern across all Connecticut communities. The survey is being fielded by Siena College via cellular and landline phone over the summer and early fall.

I was wondering if you might be interested in releasing an announcement to encourage residents of East Hampton to participate in the survey this summer.

The Community Wellbeing Survey will support work on specific programs across multiple issue areas, ranging from workforce and economic development to public safety, health, housing, and voter engagement. Given this, I think that an announcement might be most appropriate coming from your office.

I attach some materials to consider, including a list of partners. We have Spanish translations of everything prepared, and would be happy to chat more if helpful.

Thank you for your consideration!

Best,
Erica Pandey
Summer Fellow, DataHaven

DataHaven is a non-profit organization with a 25-year history of public service to Greater New Haven and Connecticut. Our mission is to improve quality of life by compiling, sharing, and interpreting public data for effective decision making. DataHaven is a formal partner of the National Neighborhood Indicators Partnership of the Urban Institute in Washington, DC.



**ANSWER
THE CALL TO
IMPROVE YOUR
COMMUNITY.**

It's your chance to be heard. Participate in the **2015 Community Wellbeing Survey**. Calls will be made by Siena College, in New York State – (518) area code – from May to October. Responses are anonymous and completely confidential.

DATAHAVEN
25 YEARS OF DATA FOR COMMUNITY ACTION

DataHaven and over 100 major community and charitable organizations in your area help make this program possible, including: Bridgeport Hospital, Capitol Region Council of Governments, Community Foundation of Eastern Connecticut, Community Foundation of Greater New Britain, Connecticut Community Foundation, Connecticut Council for Philanthropy, Connecticut Housing Finance Authority, Connecticut's Legislative Commission on Aging, Danbury Hospital, Fairfield County's Community Foundation, Greenwich Hospital, Hartford Foundation for Public Giving, Johnson Memorial Medical Center, Lawrence + Memorial Hospital, Main Street Community Foundation, Middlesex Hospital, Milford Hospital, New Milford Hospital, NewAlliance Foundation, Norwalk Hospital, Saint Francis Hospital and Medical Center, Saint Mary's Hospital, St. Vincent's Medical Center, Stamford Hospital, The Community Foundation for Greater New Haven, Trinity College Office of the President and Center for Urban and Global Studies, United Way of Coastal Fairfield County, United Way of Greater New Haven, United Way of Greater Waterbury, Valley Community Foundation, Valley United Way, Waterbury Hospital, Workforce Alliance, Yale-New Haven Hospital, over 25 local health departments throughout Connecticut, and other non-profit organizations. DataHaven is a non-profit 501(c)3 organization with a 25-year history of public service to Connecticut.

FOR IMMEDIATE RELEASE

Contacts: Adam Sullivan, adam@ccsullivan.com
or Chris Sullivan, 914.462.2096, chris@ccsullivan.com

Connecticut Residents Urged to “Pick Up the Phone!” to Support Largest-Ever Statewide Survey – Leading Foundations, Hospitals Join DataHaven Initiative

Over 15,000 residents of all towns and cities in Connecticut participate in 2015 Community Wellbeing Survey, with interviews on quality of life, health, and happiness.

NEW HAVEN, CT, May 1, 2015 – How happy are you? Have you seen a dentist lately? Are local government officials responsive to your needs?

Those are some of the questions being asked by friendly survey-takers helping DataHaven and dozens of leading community and charitable groups complete the largest-ever well-being survey of area residents. A record number of participants will pick up the phone – over 15,000 by the time the 2015 Community Wellbeing Survey is complete.

“Our initial feedback from residents and our previous experience with this survey shows that people like to answer these questions,” says Mark Abraham, Executive Director of DataHaven, which is spearheading the campaign. “They are answering questions about their own happiness and health, their family’s financial security, and how their communities and neighborhoods are faring. These questions show that we care about how they feel.”

DataHaven, the nonprofit group leading the collection and study of neighborhood-level public data on key social and economic indicators, announced the commencement of the program in mid-April. With over 15,000 respondents, it is believed to be the most intensive effort of its kind in the United States.

Seeing the potential impact of its results, dozens of Connecticut’s leading hospitals, government agencies, universities, and charities are backing the 2015 Community Wellbeing Survey with major donations. Supporters joining DataHaven include regional community foundations, United Ways, and health care providers located in Hartford, New Haven, Bridgeport, Stamford, Waterbury, New Britain, Norwalk, Danbury, Bristol, Derby, New London, and elsewhere. (See full listing below.)

Building on the success of its 2012 survey of Greater New Haven – at the time the most in-depth regional survey ever conducted in the state – DataHaven’s 2015 Community Wellbeing Survey will again implore residents to, “Make a difference: Pick up your cell phone or home phone, help your community learn more about your needs, and tell us what you want to see for greater happiness and well-being in your neighborhood,” says Abraham.

ABOUT THE 2015 COMMUNITY WELLBEING SURVEY

This nationally recognized program provides neighborhood- and regional-level information not available from any other source on community vitality, health, family economic security, and individual happiness. Other topics such as civic engagement, transportation, housing, and employment – even satisfaction with government and community life – are included.

Residents throughout Connecticut and adjacent sections of New York State will receive phone calls from survey-takers at the Siena College Research Institute – generally appearing as a 518 area code – beginning this week. Calls will continue throughout the spring and summer.

The mission of the initiative is to produce the highest-quality, neighborhood-level information on issues that are most meaningful to local residents, and to foster collaboration between the hundreds of organizations, institutions, businesses, and agencies that are working to build stronger communities.

“With such a detailed snapshot, state and local community leaders will be able to better serve the health and well-being needs of our communities,” says Abraham.

“UNITED BY DATA”: FUNDERS AND SUPPORTERS FOR THE 2015 COMMUNITY WELLBEING SURVEY

Unlike most statewide and national surveys, the DataHaven program has brought together grassroots efforts across the state – effectively unifying dozens of existing regional surveys into a single, high-quality program that covers all areas.

DataHaven designed the 2015 Community Wellbeing Survey with the support of nearly 100 government, academic, health-care, and community partners, many of whom are supplying major funding for its expansion. Partners providing significant funding for the program are representative of each region of Connecticut:

- In Fairfield County, \$200,000 has been committed by leading organizations such as **Fairfield County's Community Foundation, Bridgeport Hospital, Stamford Hospital, Greenwich Hospital**, and the **United Way of Coastal Fairfield County**.
- In south-central Connecticut, **The Community Foundation for Greater New Haven** along with **Yale-New Haven Hospital, Workforce Alliance, United Way of Greater New Haven**, and others have joined forces to commit over \$100,000 in funding.
- In Greater Hartford and New Britain, the program has drawn over \$100,000 in support from the **Hartford Foundation for Public Giving, Community Foundation of Greater New Britain, Trinity College Office of the President and Center for Urban and Global Studies, Saint Francis Hospital and Medical Center, Johnson Memorial Medical Center**, and others.
- Additionally, DataHaven has secured funding to ensure that residents of Connecticut's smaller cities and rural areas are included to the same degree as those living in its major metropolitan areas. Nearly \$200,000 has been committed

from organizations such as the **Connecticut Community Foundation, Valley Community Foundation, Lawrence + Memorial Hospital, Ledge Light Health District, Community Foundation of Eastern Connecticut, Connecticut Housing Finance Authority**, and others.

PUBLISHING THE RESULTS OF THE 2015 COMMUNITY WELLBEING SURVEY

Results from the survey will be published in a series of local and statewide reports throughout late 2015 and 2016, helping to shed light on progress made toward various longstanding community priorities, including financial security for families and opportunities for children to succeed.

As an example, results from DataHaven's more localized survey in 2012 were included in the *Community Index*, a nationally recognized, 86-page study that has been used extensively by governments, funders, journalists, teachers, and researchers. The results were also cited in a number of other landmark reports produced by area agencies and community organizations.

"We believe the 2015 Community Wellbeing Survey, the most comprehensive local-level survey of its type in the United States, will be of great value to neighborhoods and organizations striving to make our cities and towns even better places to live and work," says Abraham.

SUPPORTERS FROM EVERY CORNER OF CONNECTICUT

A list of partners for DataHaven's 2015 Community Wellbeing Survey follows. This is a partial list, says Abraham, yet it indicates the extent of participation across Connecticut.

Foundations and Philanthropy

The Community Foundation for Greater New Haven
Hartford Foundation for Public Giving
Fairfield County's Community Foundation
Community Foundation of Greater New Britain
Connecticut Community Foundation
Valley Community Foundation
Community Foundation of Eastern Connecticut
Main Street Community Foundation
Westchester Community Foundation
Connecticut Council for Philanthropy
United Way of Greater New Haven
United Way of Coastal Fairfield County
United Way of Greater Waterbury
Valley United Way
United Way of Connecticut
NewAlliance Foundation
Carolyn Foundation
Annie E. Casey Foundation

Health Care

Yale-New Haven Hospital
Bridgeport Hospital
St. Vincent's Medical Center
Greenwich Hospital
Waterbury Hospital
Saint Mary's Hospital
Saint Francis Hospital and Medical Center
Johnson Memorial Medical Center
Lawrence + Memorial Hospital
Stamford Hospital
Danbury Hospital
Norwalk Hospital
New Milford Hospital
Western Connecticut Health Network
Connecticut Children's Medical Center
Griffin Hospital
Middlesex Hospital
Hartford HealthCare
StayWell Health Center

BHcare
Hispanic Health Council
United Community and Family Services
Fair Haven Community Health Center
Connecticut Hospital Association

Government / Agency

Connecticut Housing Finance Authority
Connecticut's Legislative Commission on Aging
Connecticut General Assembly Committee on Children
Connecticut Civic Health Project
South Central Regional Council of Governments
Capitol Region Council of Governments
Naugatuck Valley Council of Governments
Workforce Alliance
The WorkPlace
Shelton Economic Development Corporation
City of Bridgeport Health Department
City of New Haven Health Department
City of Hartford Health and Human Services Department
Stamford Department of Health and Social Services
City of Waterbury Health Department
Ledge Light Health District
Eastern Highlands Health District
Northeast District Department of Health
Naugatuck Valley Health District
Quinnipiac Valley Health District
Stratford Health Department
Fairfield Health Department
Chesprocott Health District
Pomperaug Health District
East Shore Health District
Westport Weston Health District
Uncas Health District

Manchester Health Department
Glastonbury Health Department
City of Bristol
City of Derby Bureau of Youth Services
Town of Seymour

Colleges and Universities

Office of the President, Trinity College
Center for Urban and Global Studies, Trinity College
Community Alliance for Research and Engagement, Yale School of Public Health
Institution for Social and Policy Studies, Yale University
Yale-Griffin Prevention Research Center
Connecticut Conference of Independent Colleges

Other Initiatives, Businesses, and Organizations

Bridge to Success Community Partnership
Greater Waterbury Health Improvement Partnership
Partnership for a Healthier Greater New Haven
Community Solutions
Connecticut Voices for Children
Connecticut Association for Human Services
Community Action Agency of Greater New Haven
Thames Valley Council for Community Action
Greater Valley Chamber of Commerce
TEAM, Inc.
Center Stage Theatre
Down to Earth Consulting Solutions
Lower Naugatuck Valley Parent Child Resource Center
Valley Regional Adult Education
Valley Council for Health and Human Services
New Haven Community Management Teams
Partnership for Strong Communities
Greater New Haven Community Loan Fund
Connecticut Public Health Association

Plus more public and private partners not listed above.

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For more details and interviews, contact Chris Sullivan, 914.462.2096 chris@ccsullivan.com.

About DataHaven

DataHaven is a non-profit 501(c)3 organization with a 25-year history of public service to Greater New Haven and Connecticut. DataHaven's mission is to improve quality of life by collecting, sharing, and interpreting public data for effective decision-making. Since 1992, DataHaven has worked with area organizations to develop reports and tools that make information more useful to the community. DataHaven maintains extensive economic, social, and health data, including information collected through its Community Wellbeing Survey. DataHaven is a formal partner of the National Neighborhood Indicators Partnership, a collaborative national effort by the Urban Institute and approximately 40 local partners to further the development and use of neighborhood information systems in local policymaking and community building. For more, visit www.ctdatahaven.org.

SURVEY POLICY

Town of East Hampton

Approved by the Town Council: January 29, 2015

Purpose: The responsibility for oversight of the use of taxpayer dollars rests with the Town Council. Furthermore, it is the job of the Town Council to set policy and direction for the Town of East Hampton. The Town Council would like to ensure all actions and efforts of the Town are consistent and focused in moving the Town in a consistent direction.

Policy: All surveys developed by Boards, Commissions, Agencies and Town Staff must be reviewed and approved by the Town Council to ensure that they conform with the Town Council's Goals and Objectives. Furthermore, the method for dissemination must also be approved by the Town Council in order to ensure fairness, impartiality and cost effectiveness.

Procedure:

1. All surveys developed by any department, committee, commission, agency, board or department must be forwarded in their final form to the Town Manager's office with a written request for council review. Satisfaction and comment surveys are excluded.
2. The Town Manager's office will ensure that the survey will be placed on the next Council agenda and provide copies of the survey to the Council.
3. At the Council meeting, the Council will review the survey to ensure consistency with Council goals and objectives and where applicable, send feedback and recommendations for changes to the originating entity.
4. When the Council is comfortable with the content of the survey they will make a motion to approve, amend or disapprove and vote. The vote will be recorded in the meeting minutes of the Council.
5. If approved, the Council will then make a motion with a recommendation for method of dissemination. The recommendation for method of dissemination will direct the originating entity whom the target audience should be, how they are to disseminate to that target audience and recommend a funding source, if necessary.

6. Once both actions above have been taken by the Council, they will be communicated back to the originating entity by the Town Manager's office and the originating entity will administer the survey consistent with those actions.

Definitions:

Survey- Any tool used to collect target audience input on a project, idea, goal or other issue.

Method for dissemination- to include but not limited to newspaper, internet and mailers. Also includes active dissemination where there is assurance that every individual in the target audience received a copy or passive dissemination where a copy is offered but is not directly provided to each individual in the target audience.

Originating entity- refers to the Board, Commission, Agency, Department and/or committee that is responsible for the authorship of the survey.

Target audience- a group of people identified for the administration of the survey. Could include the entire Town or a group of participants in a program.



AGENDA
ITEM # 96

COMPLAINT AGAINST PERSONNEL

DATE COMPLAINT RECEIVED: _____

RECEIVED BY: _____

COMPLAINANT: _____

ADDRESS: _____

HOME PHONE: _____ OTHER PHONE: _____

DATE OF OFFENSE: _____

LOCATION OF OFFENSE: _____

DEPARTMENT PERSONNEL INVOLVED:

1. _____
2. _____
3. _____

NATURE OF COMPLAINT:



AGENDA
ITEM # 13

Office of the COLLECTOR OF REVENUE
NANCY HASSELMAN, CCMC
nhasselman@easthamptonct.gov

September 4, 2015

To: The East Hampton Town Council

Documentation of the below listed tax refunds are available in the Tax Office for your review if you so desire. The refunds total \$3,779.82.

Thank you for your assistance.

Nancy Hasselman, CCMC

Nancy Hasselman, CCMC
Collector of Revenue

0.0

222.24	+
1.14	+
2.00	+
117.12	+
5.17	+
4.61	+
39.22	+
361.10	+
2.31	+
311.69	+
84.23	+
244.65	+
2,278.41	+
18.12	+
30.23	+
8.77	+
28.53	+
20.28	+
3,779.82	*
0.00	*

Sirois, Cathy

From: Maniscalco, Mike
Sent: Monday, August 24, 2015 3:20 PM
To: Sirois, Cathy
Subject: Fwd: On Green Lake-Proposal to East Hampton Town Council

For Sept 8 Town Council meeting

Michael Maniscalco, MPA
Town Manager
Town of East Hampton
20 E. High St
East Hampton CT 06424

860-267-4468

Begin forwarded message:

From: Priscilla Connors <connorspriscilla@sbcglobal.net>
Date: August 24, 2015 at 8:59:09 AM EDT
To: "mmaniscalco@easthamptonct.gov" <mmaniscalco@easthamptonct.gov>
Subject: On Green Lake-Proposal to East Hampton Town Council
Reply-To: Priscilla Connors <connorspriscilla@sbcglobal.net>

To the Town Council of East Hampton Connecticut August 22, 2015
I would like this to be read aloud at the next town council meeting and included in the minutes of that meeting set for August 25, 2015 in the Town Hall. I am not able to attend because of work schedule.
I request confirmation of my request, and date of which I can expect a response from the town council to this proposal.
I request that copies of this letter be given to all seven council members, the Lake Conservation Commission, Inland/Wetland committee, and media that attend the meeting.
Thank you....

"To the East Hampton Town Council
I am a Mother of two beautiful East Hampton children. For the second year in a row I've had to tell my children they can't swim in their beloved lake Pocotopaug because it's toxic.

This is unacceptable.
I call an elephant in the room! Why are the two most basic fundamental problems directly causing the excess of blue-green algae in the lake, not being tended to?

I propose that the Town of East Hampton engage
1. A ban of phosphorous fertilizers in the lake watershed.
2. A ban on large motor vehicles on the lake, year round.

Do we want a green lawn or a green lake? Do we want to take our boats out onto a toxic lake?

Do the town's people really need to resort to petitioning, picketing, and boycotting businesses?

After doing research on surrounding "open" lakes, and speaking to state and local officials, It is clear that a 3.3-3.5 horsepower limit and ban on phosphorous fertilizers in the watershed, is the way to a healthy lake.

It's very simple. Phosphorous fertilizers feed the algae blooms. Large motors churn and dice it up. Not to mention noise pollution from motors, oil/gas residue in the water/air, and creating dangerous conditions for non-motor boat recreation, and swimmers.

Let's not forget the wildlife. Did anyone tell them not to swim in the lake? Having excess algae blooms is not good for the lake ecosystem. When the fish are trying to swim out the inlets because there is no oxygen in the water, I think there is a problem, don't you? Last but not least, property values in East Hampton will go down without a healthy Lake Pocotopaug. The town will suffer great loss. Who wants to live near a lake that is only "open" three months of the year and stinks?

The lake is speaking, and asking for help.

Are we going to listen, or continue doing the same thing, because that's the way it's always been done?

It would cost the town of East Hampton nothing to pass these simple measures-except that if we don't, it's Lake Pocotopaug that pays.

Disgusted,

Priscilla Connors -10 Whittier Rd. East Hampton, Connecticut

Our Values

Accessibility:

Every aspect of community design and life ought to be accessible and promote the engagement of its residents.

different age groups, rather than pursuing age-segregated solutions.

Choice:

Communities should promote personal dignity and functional independence across the lifespan by creating a broad array of choices to meet evolving needs.

Cooperative:

Creating livable communities requires partnership across a wide array of sectors, within-town collaboration across departments, and regional collaboration.

Equity:

Everyone deserves the ability to live in one's home and community safely, independently and comfortably, regardless of age, race, gender, sexual orientation, gender identity or expression, income or ability level.

Intergenerational:

Intergenerational communities can leverage strengths across the lifespan by linking the needs and skills of



Go to: www.livablect.org, for information about:

Funding

Is available from a range of partners, though shaping livability can begin with implementing low-cost strategies.

Partners

provide subject matter expertise, unique perspective and supports.

Ideas and Innovations

are being implemented across Connecticut and throughout the nation.

State Capitol


210 Capitol Ave.

Hartford, CT 06106

860-240-5200

www.cga.ct.gov/coa

Connecticut's Legislative Commission on Aging gratefully acknowledges the **Connecticut Council for Philanthropy** and the Funders in Aging Affinity Group that it convenes. This guide builds off of their publication *Creating Communities for a Lifetime*, which we drafted in partnership with them in January 2013. We also acknowledge our colleagues in this work through the World Health Organization's Global Network of Age-Friendly Cities and Communities and its institutional affiliate, the AARP Network of Age-Friendly Communities.

 Connecticut's Legislative Commission on Aging



Shaping Livable Communities and Promoting Aging in Place

A Guide for Municipal Leaders

July 2015 Edition

Connecticut is Aging: Is Your Town Ready?

Connecticut is undergoing a permanent and historic transformation in its demographics: it is aging. Connecticut is the 7th oldest state in the nation with the 3rd longest-lived constituency. And its residents overwhelmingly want to stay in their homes and communities as they grow older, retaining choice and independence.

What that means for municipal leaders and their partners is that there's a **growing urgency to plan for changing communities**—ones that will need affordable, accessible and diverse housing and transportation options and public spaces and buildings; supportive community features and services; and vibrancy and opportunities for community engagement.

Recognizing that urgency, Connecticut passed a state law that empowered **Connecticut's Legislative Commission on Aging** to spearhead a statewide livability initiative. Through its initiative, the Commission is convening, engaging, inspiring and supporting local and regional efforts to shape more livable communities for residents across the lifespan. We're working with diverse partners, connecting related initiatives, and promoting ideas.

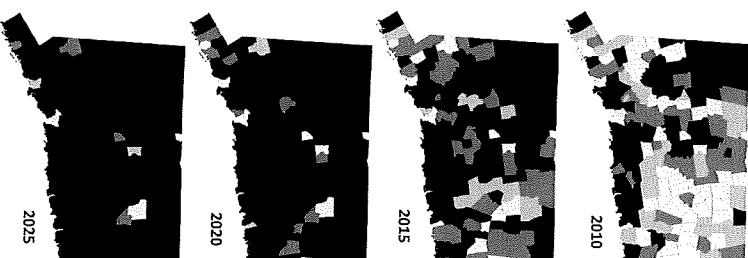
Deeply embedded in this work is a notion of shared fate, across age and other demographic characteristics.

The goal of this guide is to provide **strategies to municipal leaders** and their partners to enhance community livability for Connecticut residents. Livable communities not only foster independence and allow individuals to age in place, they also promote health and well-being, create economic value and drive environmental sustainability.

To learn more go to the Commission's website: www.livablect.org



Connecticut's Legislative Commission on Aging : A Nonpartisan Public Policy and Research Office of the Connecticut General Assembly Located at the State Capitol



Percentage of People Age 65 and Older as Proportion of Total Population

These maps were produced in partnership with the Connecticut State Data Center.

Less than 13%
13% - 14%
15% - 16%
17% - 19%
20% or more

Strategies to Shape Livable Communities

These strategies present a menu of opportunities for communities to consider. But there is no singular formula for shaping livability. Communities should build on their strengths and consider their unique needs.

Physical Environment

Planning and Zoning:

- ◊ Ensure that **municipal plans of conservation and development** include planning for older adults and individuals with disabilities to remain in their homes and communities, pursuant to Conn. Gen. Stat. Section 8-23(e)(1)(D).
- ◊ Revise zoning codes to **maximize opportunities for Smart Growth**.
- ◊ Allow **flexible housing** options, like accessory dwelling units and shared housing.
- ◊ Reduce minimum lot sizes strategically to **allow for higher-density development**.
- ◊ **Conduct health, environmental, and economic impact assessments**.

Housing:

- ◊ **Educate residents** on home remodeling or modifications to age in place.
- ◊ Compile a list of vetted **home repair and home modification contractors and programs** to help older adults and persons with disabilities adapt their homes.
- ◊ Incentivize incorporation of **universal design features** in new construction.
- ◊ Ensure that adequate smaller, energy-efficient, **affordable housing** in neighborhoods of opportunity exists in every community.
- ◊ **Collaborate with affordable and low-income housing developers** to generate additional housing options.

Public Spaces and Buildings:

- ◊ Ensure that public buildings and spaces are **ADA accessible for all users** and designed and located to enhance community safety and intergenerational interactions.
- ◊ Establish **community gardens** and incorporate strategic **landscaping** in public spaces.
- ◊ **Rehabilitate** blighted, vacant and otherwise underutilized properties.
- ◊ Promote social interaction through programs and physical design features, like conversation-starting public art and outdoor reading rooms.
- ◊ Encourage **diverse use** of public spaces and buildings (like parks and school playgrounds) to maximize investment and community building. Consider joint use agreements.

Transportation:

- ◊ Develop or enhance **mobility management programs**.
- ◊ Engage in **transit-oriented development**.
- ◊ Identify funding streams to coordinate and grow both **fixed route and demand-responsive transportation options**.
- ◊ Conduct a **walkability audit**.
- ◊ Establish **lower speed limits** on local streets.
- ◊ **Adopt and implement a complete streets** policy and plan.
- ◊ Coordinate transportation options across **town lines** and share resources.
- ◊ Use **on-demand transit services** and **leverage errand-outsourcing apps** and **mobile services** in transit-challenged homes and neighborhoods.

Community Engagement

- ◊ Cultivate an atmosphere that promotes **diversity and inclusiveness**.
- ◊ **Mobilize older adults** to address community issues through meaningful **paid and unpaid work opportunities**.
- ◊ Promote opportunities for **intergenerational contribution, connectivity and learning**.
- ◊ Promote **flexible work options**.
- ◊ Facilitate opportunities for **religious, spiritual and social connectivity**.
- ◊ Facilitate opportunities for **local economic development and job creation**.
- ◊ **Consistently outreach** to the community, especially those at risk of social isolation.
- ◊ Provide opportunities for **social and cultural engagement**.

Health Services:

- ◊ Support a **robust public health system** to promote in-home programs, community wellness programs and preventive health services.
- ◊ Support local health departments, first responders, senior centers and other partners in their efforts to **prevent falls** through various strategies.
- ◊ Formalize partnerships between health care, public health and social services leaders and professionals to ensure an **integrated system** that comprehensively meets the needs of older adults, which can include addressing social isolation, loss and mental health issues.

Social Environment

- ◊ Formalize partnerships with **town planners** to maximize opportunities for Smart Growth and other strategies to promote active lifestyles.
- ◊ Ensure capacity and capability to plan for **public health emergencies**, including for those with access and functional needs.
- ◊ Prioritize access to **healthy and affordable foods** and opportunities for **physical activity**.
- ◊ Conduct **health impact assessments** to determine the potential health implications of projects, policies and community design.
- ◊ Promote more widespread **adoption of telehealth** and other assistive technologies.
- ◊ Use and incentivize use of **community health workers** for service delivery.

Social Services:

- ◊ Support a robust local social services system to address community needs through **collaborations** among other municipal departments, divisions and community leaders.
- ◊ Promote information, training and support for **family caregivers** across the lifespan.
- ◊ Support effective, community-level primary mental health care for older adults.
- ◊ Create an open and affirming environment for diverse populations.
- ◊ Promote and support collaboration among **police, fire, aging services and adult protective services** for safety education and prevention of physical and financial elder abuse.

Why Make Communities Livable? For improved community economic growth and individual economic security, employment opportunity, community safety, emergency preparedness, and more...